


<p style="text-align: center;">SANDIP FOUNDATION'S</p> <p style="text-align: center;"><b>Sandip Institute of Pharmaceutical Sciences,</b></p> <p style="text-align: center;">Mahiravani, Trimbak Road, Tal &amp; Dist. Nashik-422213, Maharashtra State</p> <p>Web: <a href="http://www.sandipfoundation.org">www.sandipfoundation.org</a> E-mail: <a href="mailto:sandipfoundation@gmail.com">sandipfoundation@gmail.com</a></p>	
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**Date: 19/09/2022**

**Event Title:** Resume Writing

**Time:** 02:00 pm to 03:00 pm

**Mode of conduction:** offline

**Event Resource Person Details:** Mr. Lalit R. Patil, Training and Placement Officer, Sandip University/ Sandip Foundation, Nashik.

**Name of Event Coordinator:** Dr. Swati G. Talele, Ms. Chetana K. Shinde

**Details:**

Mr. Lalit R. Patil sir explained the difference between Resume and CV. A resume presents a concise picture of skills and qualifications of the candidate, so length tends to be shorter and dictated by years of experience which is of generally 1-2 pages. In contrast, the CV presents a full history of the candidate which includes academic credentials, so the length of the document is variable. Mr. Lalit R. Patil sir also focussed on the presentation skill. Presentation skills involve organizing time, body language, choosing the proper presentation material, answering event attendees' questions, and providing audience participation. Sir further added that the purpose of presentation skills is to help people deliver their message to the audience.

The great presentation skills are one of the most worthwhile abilities in modern workplace culture. The reason is that presentations are an integral part of today's work ethic. The presentation skill plays very crucial role as it has a great impact on job performance, employee satisfaction, and work engagement.

**Outcome of Program:**

Students got useful information regarding various aspects of resume writing, difference between CV and Resume, Do's and Don'ts while preparing resume.



**Principal**