



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sandip Institute of Pharmaceutical Sciences
• Name of the Head of the institution	Dr. Anil G Jadav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02594222591
• Mobile no	9158886004
• Registered e-mail	principal@sandippharmacy.org
• Alternate e-mail	laxmikant.borse@sandippharmacy.org
• Address	Mahiravani, Trimbak Road, Nashik
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422213
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Dr. Atul R. Bendale				
• Phone No.	02594222591				
• Alternate phone No.	02594222591				
• Mobile	8000701337				
• IQAC e-mail address	iqac@sandippharmacy.org				
• Alternate Email address	laxmikant.borse@sandippharmacy.org				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sips.sandipfoundation.org/wp-content/uploads/2022/09/NAAC-AQAR-REPORT-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sips.sandipfoundation.org/academic-calender/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.70	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			01/09/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	NIL	NIL	00	0000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Institute has participated in NIRF.		
Number of paper publications in indexed journals were improved and Faculties authorized text books and written book chapters as per PCI syllabus		
Under the guidance of IQAC, online seminars/conferences, lectures on IPRs, Research methodologies were conducted.Students were encouraged and guided for higher studies. This helped many students to attain higher studies in India and abroad. This year around eight add on/certificate/added courses have been initiated.		
Feedback were collected from students/stakeholders online, analyzed and measures were taken accordingly to facilitate the quality standards. Students placements were improved compared to previous years		
IQAC has encouraged the faculties to adopt ICT tools to communicate, teach and adopt innovative teaching methods. Faculties conducted classes by online mode successfully, provided online learning material, videos and audio for better understanding of the subject.		
Around twenty MOU' have been initiated. Online sports and cultural activities were conducted during lock down period along with regular online classes.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Effective teaching and assessment through online mode and maximum utilization of ICT during pandemic</p>	<p>Classes were conducted regularly as per the academic schedule given by the university. Exams were conducted through online mode. Continuous assessment and evaluation were carried out online. Google classroom was used for submission of assignments and sending study materials and other reports. Thus the academic activities were successfully managed during pandemic</p>
<p>Receiving, the Feedback from the students by online mode, its assessment and analysis followed by Action</p>	<p>Format was designed to receive feedback from the students. Students were asked to give the feedback through online. Feedbacks were analyzed and necessary actions were taken for further improving the quality of teaching learning through online mode</p>
<p>Encouragement for paper Publications with the financial support from the institute</p>	<p>Around 40 publications in refereed journals</p>
<p>Proposal for publication of books/ book chapters</p>	<p>49 books/books chapters were published</p>
<p>IQAC has proposed faculty members to file Patent/s and also decided to take Financial support provided by the Institute</p>	<p>More than 07 patents were filed</p>
<p>Conduction of Training programs, research programs and field visits in collaboration with various organizations and institutions</p>	<p>Following activities were carried out in collaboration with various organizations ? On-the-job training Blue cross Ltd, Nashik, ? On-the-job training with Hexagaon Nutrition & Nutralytica research Lab, Dindori, Nashik ? Field trip,</p>

	Sahydri Pvt.Ltd ? Research, Vidisha Analytical Pvt.Ltd Research, RAP Analytical Research Pvt.Ltd
Extension activities	Students and staff members contributed and support financially to communities such as old age home, natural disasters like draught affected areas. ? Aarogyam forum under which various activities like- blood donation camp, tree plantation, free health check up camp , AIDS awareness camps, Swachh Bharat Abhiyan and self medication awareness camp were organized. ? Also Ear Nose Throat check up camp, Dental check upcamp and workshop on importance of Yoga were organized ? Food distribution to thousands of devotees from all the corners of Maharashtra going to visit Trambakeshwar (Known as Vari/ Dindi).
Arranging and conducting Placement drive/internship programs	For better career option with global awareness we organized Campus pool forour college students as well as various neighborhood pharmacy colleges in collaboration with Sun Pharmaceutical Ltd., IKS health, Advantmed life care,Episource pvt.Ltd,Pharmacist at sadguru,Vighnahartha,B.K enterprises,Tuljabhavani Pharma. ? Classes were organized for international internship programs in coordination with Sinnar University Russia
Developing and Promoting Innovation in Teaching- Learning	The teaching -learning activity of the college has been hit hard by the COVID- 19 pandemic. Adapting to the new normal and

	greater adoption of ICT in teaching-learning has become incumbent. Many of the faculty members have adopted the blended mode of curriculum delivery for academic improvement and quality assurance. Online assignment was given and online quiz was conducted for the slow learners
Participation in NIRF	Institute has participated in NIRF
MOU's	More than ten MOU were initiated
Certificate/add on/Value added courses	Around ten certificate courses have been initiated

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Governing Council-SIPS	29/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	11/01/2022

15. Multidisciplinary / interdisciplinary

The NEP 2020 insists on a Multidisciplinary/Interdisciplinary approach in Higher Education to broaden the scope of Higher Education through diversified fields of study. This provides flexibility to choose the field of interest to the learner. The key concept of NEP2020 is liberal education which emphasizes on holistic and multidisciplinary education. This approach helps the students to interconnect with various kind of knowledge and to attain overall development. SIPS is well equipped for providing education in interdisciplinary and multidisciplinary approaches. At present, we are encouraging the students to undertake projects in interdisciplinary mode. SIPS is also planning to collaborate with other disciplines like engineering and technology, management,

social sciences, life sciences etc., to provide education in different programs/courses based on the students interest. Institute is also initiating students to enroll for self-learning platform like SWAYAM to choose their course of interest.

16.Academic bank of credits (ABC):

Academic bank of credits (ABC) is a credit facility originally proposed by the Government of India in NEP 2020. The scheme provides virtual/digital infrastructure to store the academic credits earned by the students of various higher education institutes within the country. SIPS is guiding the students to register for ABC. The importance of ABC is explained to the students. ,Around 290 students are already registered for ABC under Savitribai Pule Pune University and the ID numbrs are provided to all the students. Remaining students are on the verge of registration and the registration will be completed within academic year 22-23.

17.Skill development:

The National Education Policy 2020 recognizes the importance of soft skills such as communication, team work, decision making, analytical thinking, problem solving, leadership skills resiliency, etc. as imperative life skills. This initiative will transform significantly and the evolving needs of employers will be catered effectively. At SIPS, students are given exposure to soft skills training and job oriented (hard skills) skills. The Institute is arranging workshops, seminars on soft sill development. Students are given training on job oriented skills by industrial experts. Institute has MOU's with the laboratories, industries, Pharmacies, Pharmacy Institutions and hospitals for providing skill development programs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Main objective of education is to Live a Meaningful life. Indian Knowledge system includes basic general knowledge, Science, Engineering & Technology, commerce, Humanities and Social Sciences, life sciences etc., through a structured classification. IKS contributions to the various fields include understanding planetary movements, nature of plants & herbs, skills of surgical procedures; discovery of zero, decimal system of numerals, Good Governance and Taxation, Ayurveda & Yoga (Health and Well-being), Astronomy, Mathematics and Computing, Craft & Engineering, Philosophy , Metallurgy, Rasa-Shastra, Art & Architecture etc. SIPS has

initiated the process of learning IKS through online platform (SWAYAM). Institute is planning to arrange cultural heritage spots to inculcate the knowledge of Indian culture . Not only by online courses, also by practicing other means like using local language to make the concepts easy to understand by the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is an important demonstration Tool for student-centered instructions. OBE focuses on measuring student performance through outcomes. Course Outcomes are the statements indicating knowledge and skills the student is expected to acquire at the end of a course. Program outcomes represent the knowledge, skills and attitudes the students should have at the end of program. Program outcomes can be directly measured through course outcomes. At SIPS, we follow student centric teaching and learning through various means like laboratory teaching (practical), giving seminars, projects, discussions, assignments and regular class interactions. Students are provided access to multidisciplinary and interdisciplinary studies. Students are encouraged for participating in sports, cultural activities and extracurricular activities which adds to their overall personality development and train them in skill development to achieve targeted outcomes. Faculties are guiding the students as instructors, trainers, mentors, carrier guide and counselors. To conclude with at SIPS we focus on achieving predetermined educational goals by holistic method of teaching and which we hope will help the students in their professional and personal life. Students are encouraged to participate in extension and outreach activities

20.Distance education/online education:

In present scenario, the education system is driven by digital technology. Internet is equipped with both education seeker and a provider bringing them together under virtual roof. During pandemic SIPS has successfully imparted all its courses content delivery in online mode. Since, in pharmacy education, majority of the courses are practically oriented, all the courses cannot be placed under online mode, few courses which are thought online are through SWAYAM platform. SIPS is planning to conduct few multidisciplinary courses online in forthcoming years (if regulatory/statutory bodies provides provision for online mode)

Extended Profile

1.Programme

1.1

109

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1	532	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2	75	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3	157	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	45	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	36	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	44221841
4.3 Total number of computers on campus for academic purposes	116

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure the effective curriculum delivery SIPS has implemented a well planned documented process

- SIPS follows the curriculum and academic calendar given by affiliating university-Savitribai Phule Pune University, Pune, Maharashtra, which will be displayed in the website and on the institution notice board for the information to the faculties, students and stake holder and others
- Before the commencement of the academic year, subjects and workload are allotted to the teachers including individual portfolio by Academic In-charge after conducting all faculty meeting headed by Principal
- Each subject in-charge will provide their teaching plan within two to three days to the academic in charge
- Each faculty will provide individual action plans for the each semester/academic which includes conduction of co-curricular and extracurricular activities
- IQAC will provide its action plan for the upcoming academic year
- Feedback from the students will be taken by academic in-charge and principal at frequent intervals regarding syllabus completion and other curricula issues, will be analysed and

appropriate action will taken to correct the issues

- Syllabus completion report and execution of duties is reviewed at frequent intervals by the Principal and also by IQAC.
- Suggestions will be provided by principal/IQAC and asked to implement for the further improvement

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/Course-Plan-2021-22-B.Pharm .pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Institution adheres to the academic calendar framed by the affiliating university (SPPU)
- Before the commencement of new academic session, staff and students are made aware of academic calendar by displaying the academic calendar on college website, sending SMS and by displaying on the college notice board
- Institution frames its academic shedule within the framework of SPPU academic calendar
- All the internal exams and end exams including practical are conducted as per SPPU
- Continuous internal evaluation is carried out by internal theory exams, regular practical classes, assignemtns, seminars, viva-voce, particiapation in curricular and extracurricular/cocurricular activitites

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/05/Examination.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

**Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

390

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SIPS integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through curricular, co-curricular and extracurricular activities. Institute follows the curriculum framed by SPPU. Our institute has taken few additional steps within the university limits to integrate cross cutting issues into the curriculum by conducting several programs for male and females, like health check up camps, seminar on women awareness, poster presentations, save girl child campaign, general seminar on laws pertaining to women and men, classes on gender issues during induction program. NSS team will organize extension activities on plantation and conducts programs on environment and sustainability and engages in cleaning of nearby village, conducted swachch bharat abhiyan and blood donation camp. Seminars are organized to give awareness on Human values and Professional ethics. Days of national importance are celebrated in the institution. Awareness programs like AIDS awareness, voter's awareness, road safety awareness are conducted. The subject Environmental science is included in 2nd year B.Pharm syllabus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

262

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Report-of-Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sips.sandipfoundation.org/curriculum-feedback/

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

130

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

51

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled in various disciplines are identified as slow and advanced learners based on their marks. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The mentors of the respective classes extend valid support in classifying the students with reports based on observation and class tests. Moreover, the wide range of continuous assessment components that includes, assignments, seminars and group discussions, class tests, projects, viva-voce examinations and attendance, enable effective assessment of learning levels of students.

Strategies adopted for slow learners

1. Daily revision of last lectures is taken with an aim to improve the academic performance. This practice helps struggling learners to improve subject knowledge and helps them catch up into their peers.
2. Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.

Strategies for the advanced learners

1. Students are motivated to participate in extra-curricular activities, exhibitions and cultural competitions
2. Students, who secured Ranks in the University Examination, are honoured on these events.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/Catering-to-Students-Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
532	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

- Well-equipped laboratories, ICT enabled multimedia class rooms are provided for enhancing learning experience.
- Students are motivated to give seminars on various topics of their interest to different class groups.
- Faculty takes efforts to encourage self study, learning beyond syllabus and e-learning. Research projects are provided for student's participation and to increase technical ability and experimental learning.
- Guidance from industry and academic experts is provided for problem solving methodologies and research projects.
- Latest knowledge about advancements, students were assigned with industrial training of minimum one month period.
- Industry-institute linkage is strengthened to bridge the gap between curriculum and industry requirements. This enables them to have enhancement in learning experiences

Participative Learning:

- Students prefer group study for easy and better understanding of the topic and learning through ICT.
- Institute provides an interactive learning environment to students with all possible ICT support.
- Student's involvement in co-curricular and extra-curricular activities helps them to develop leadership qualities and team spirit.
- Students are motivated to attend workshop, seminar and State /National level conferences.

Problem Solving Methodologies:

- Involvement of students and faculty in solving the problems with research orientation on advance topics.
- Faculty makes use of case study model to better understand problem solving.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://sips.sandipfoundation.org/photo-gallery/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Entire campus is having Wi-Fi facility to make available resources. Many classrooms are equipped with LCD projection system; Screens and Green Boards. Students are using online public Access Catalogue which includes Bibliography, E - Journals, E - Books, E- Databases. In addition to chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools such as PPT, Video clippings, Audiosystem, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

Teachers use various ICT tools for conducting workshops on latest methods such as assimilations etc. Recording of video lectures is made available to students for long term Learning and future referencing. Student's are counseled with the help of Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

115.3

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The SPPU, to which our college is affiliated, has introduced the following reforms.

The University has introduced bar-coding in place of manual coding before evaluation of the annual examination answer scripts. Online question paper system is introduced. The question papers are downloaded half an hour before the commencement of the examination. Appointment of Special observers by the University on all the theory examination days. The examination branch at the college ensures the effective implementation of these reforms. The

institution follows the evaluation process as defined by the University. The University has initiated various reforms in the last couple of years. Undergraduate Level: As per University Rules three sessional examinations are conducted and averages of best two performances are taken into consideration. From the academic year 2013-14, Semester pattern has been introduced for the B. Pharm course. Post Graduate Level: As per the University Rules and Regulations, the institute has implemented Credit and grading Semester System in Post Graduate Courses from academic year 2013-14. Evaluation scheme includes an In semester assessment like Assignments, Seminars, Quizzes, Viva, Openbook test and sessional examination and End semester assessment

File Description	Documents
Any additional information	View File
Link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Course-Structure-of-B.Pharm-w.e.f.-2019-2020.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal sessional examination

- The respective subject in charge evaluates the answer sheets within specified period which are shown to students during which, subject teacher explains marking system and how the answer sheets are evaluated and what are the expected answers.
- Any query from the concerned student is sorted out by the subject teacher. In case the student is not satisfied with the concerned teacher, examination committee examines case in detail and take suitable action if required.
- Furthermore, any grievances related to online examination application, discrepancies of any sort related to examination, etc are resolved by the committee in time bound period. For the supplementary exam, students are allowed to improve their internal marks by appearing for improvement sessional exam. The objections/queries raised by students are solved by principal, CEO and Senior faculty.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sips.sandipfoundation.org/about-sips/committees/#1663306231651-d4911c3c-2042

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

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- The college has clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes and Learning Outcomes.
- The Vision and Mission statements are displayed on the college website, college entrance and in attendance cum assessment record of individual staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sips.sandipfoundation.org/po-pso-co/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators through a continuous evaluation process.
- Internal evaluation is done by giving assignments internal tests, viva voce, surprise tests, open book tests, quiz, projects etc. in order to assess the course outcomes
- External evaluation Is done by end semester university examination (Theory and Practical)
- Institutes measures programme outcomes based on the course attainment level fixed by the programme.

- **Internal Assessment:** The Internal Assessment constitutes 25% weight age of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programme Outcomes of the respective courses.
- Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.
- **Practical Assessment/ External Assessment:** It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical records.

Evaluation of programme outcomes: Programme outcomes are evaluated by

- **Result Analysis:** At the end of each semester, result analysis of each course is carried graphically to evaluate specific programme outcomes
- **Number of Placements**
- **Number of Projects, Internships, field works**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sips.sandipfoundation.org/po-pso-co/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

151

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/results.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Student-Satisfactory-Survey-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

150000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sandip institute of pharmaceutical sciences has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

Our institute provides enriching ecosystem for inculcating research and innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programmes, seminars, workshops, skill based courses and research publications for creation and transfer of knowledge.

The initiatives taken are as follows:

- College has created seed money for undertaking research projects for teachers and students.
- There is a research committee at college level for making policy related to research and innovation.
- There is an Innovation & Incubation Cell created (As per norms of Centre for innovation, incubation and Linkages at SPPU), IPR and Entrepreneurship cell formed in the year
- The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, Digital library- delnet, and plagiarism software support.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/incubation-center/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	https://sips.sandipfoundation.org/research-papers-reviews/#
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

49

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4.1 - Extension activities are carried out in the neighbour hood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme . Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/events/#1675055967346-2224872c-d86c
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

345

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1.1 - The Institution has adequate infrastructure and physical facilities for Teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has all physical infrastructural facilities that support and facilitate teaching learning process

- The Institute has established its own independent building as per AICTE and PCI norms, with the well-equipped laboratories, classrooms, seminar hall, administrative office room, board room, library, reading room, play grounds for outdoor & indoor games, gymnasium, tutorial rooms, faculty room, cafeteria, wash rooms, common room for boys & girls, 24x7 ambulance facility in case of emergency, computer lab, museum, Wi-Fi facility, stationary store & reprography area and hostel facilities for students to ease and smooth conduction of various academic, curricular, extracurricular, research and training and perturbation activities associated with the teaching and learning processes.
- Faculties are using ICT tools like, online teaching, google class rooms, video classes etc., for teaching the students
- Institute has state of the art laboratories which are equipped with sophisticated instruments to conduct practical's and research work
- The classrooms (04) are equipped with LCD projectors and Internet facilities for efficient teaching and learning process.
- Institute's library (digital) is provided with sufficient volume and title of books per department. OPAC helps to search

the status of the book.

Institute provides digital library to get access to e-books, e-journals and e- Learning resources

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/photo-gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- Institute has adequate facilities in the campus for outdoor sports like cricket , football, Volleyball
- Cricket ground-
- Football ground-
- Volley ball ground-
- Institute has adequate facilities to conduct indoor games like
- Table Tennis (TT), Chess, and Carom.
- Institution has all the necessary sports equipments in adequate number.
- Institute has also made provision for green gym and facilities for practicing Yoga and meditation
- Institute has made provision for centralize gymnasium with ultra-modern equipment's and accessories.
- Institute has made provision for all cultural activities that are conducted at the institute level & in centralize amphitheater with more than 5,000 capacities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/facility/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/photo-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,19,31,371

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sandip Institute of Pharmaceutical Sciences (SIPS) Central Library is established in 2011. The library has developed an excellent collection of books, journals, magazines, newspapers. Library with reading room is located on the Second floor, having total area of 218.72 m². Library has very wide rich collection of more than 5015 books these include handbooks, dictionaries, standard reference books, quality textbooks. The collection has been Classified as per the Dewey Decimal Classification (DDC) system and arranged according to the Subject wise. The library has open access i.e. the students are allowed to enter the book stack and choose. The students can also avail of the reading room facility, which has a

seating capacity of around 100 students. Library uses KOHA (Library automation) software, along with barcode technology. Library has taken membership of National Digital Library (NDL) and DELNET Database

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sips.sandipfoundation.org/library-committee/library-services/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

176069

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are different digital technological facilities available in the college. A well-equipped computer lab is also functioning in the college. The students of the college are access to the computer lab.

There is an access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. Anti-virus is regularly installed in computer. CCTV is installed in every classroom. Intercom Facility: The campus is well connected with a well-planned Telecom Network with intercom facilities is provided.

Four additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/photo-gallery/

4.3.2 - Number of Computers

116

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

21,74,437

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established its own policies and modus operandi to create & upgrade the infrastructure as per norms of AICTE & PCI. The Policies regarding the infrastructure requirements are planned accordingly. The following guidelines are followed to finalize the purchase procedure: Requirement raised by lab in charge according to syllabus of the subject. Requirement is forwarded to the HOD for verification & further processing. After verification by HOD it is

forwarded to Principal of the institute & then finally to purchase committee Purchase committee would invite quotations from registered vendors. Registered vendors will email quotations to registered Email ID at Head Office. Head Office will forward quotations to concern purchase committee. Purchase committee then would prepare comparative analysis sheet & do rate negotiations and prepare the final analysis sheet. This sheet will then be presented to Chairman for final approval. After approval PO will be raised by HOD. Then it is send to Chairman for final approval on PO. The approved PO then forwarded to purchase committee. The PO then forwarded to the finalized approved vendor after negotiation & finally material is order in stipulated period.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/library-committee/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

488

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/Guest-lecture-on-%E2%80%98oft-Skill-in-Professional-Development.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

481

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

481

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

91

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other cocurricular & Extra-curricular activities, as per the directives of teaching faculty. Meetings of this committee are organized in regular intervals for the discussion on various issues. College women development cell also includes female students to represent grievances of girl students of the college. SIPS provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become competent managers in future by learning all the skills

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/about-sips/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SIPS and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. SIPS alumni are currently working at various positions all over the globe and providing guidance and help in all spheres of profession. Our Alumni Association organizes: 1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students. 2. Some of our alumni are entrepreneur; they share their knowledge and expertise with the students. 3. Alumni Association helps to organize educational and industrial visits for the students. 4. Alumni Association provides information about the job opportunities available in their fields. 5. Our Alumni Association motivates the students for research activities.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Council (GC) is the apex body constituted to supervise and administer the various Institutional activities. The GC comprises of the founder members, eminent administrators from reputed organizations, industry representatives and senior faculty members of the institute. The GO is directing the institute in a progressive path towards achieving the vision of the institute, since its inception. The perspective plan for the growth and expansion of the institution, review of the progress, approval of annual budget and expenditure is encompassed by the Governing Council. The governing council meeting is held at least once every year. The College ensures decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stake holders. The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Dean-Academic, Dean-Research, IQAC Co-ordinator, Controller of Examinations, Heads of various Departments, Office Superintendent and Coordinator of various cells. Students also participate in the governance of the Institution through representation of Student Council and other committees. The Student Council acts as an interface between the administration and the students in curricular and extracurricular endeavours responsibly. This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College and achieving the institute vision effectively.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/about-sips/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the regulations and academic curriculum prescribed by PCI, CET cell Maharashtra and SPPU, Pune. All the departments of the institute are monitored under the direct supervision of principal followed by departmental heads. Faculty members are monitored under the guidance of HOD's of the particular department. The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose, different committees have been constituted in the institute, which has been entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students and the institute. A number of committees have been constituted to run the institute properly and smoothly. Senior faculty members are heading the respective committees. Principal along with the faculty and the staff are being involved in process of decision making and its implementation.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/about-sips/committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution follows the curriculum framed by PCI/SPPU. Academic Calendar and workload distribution is prepared by Head of departments. Teaching Plan and Course completion report is submitted by individual faculty which is analysed by HOD and IQAC. Student's feedback is collected and analysed to verify the same. Institutional Examination committee takes responsibility of conducting all the exams with the help of faculty members until the announcement of results and further process. Academic research committee is given the responsibility to look after R&D activities' of the institution. Monthly reports are collected by the committee I/C from all the faculties. Institution Library committee takes the responsibility for progress of library along with librarian. Subscription of Periodicals/Journals/text books/reference books/newspapers/magazines etc is taken care by the committee. Responsibility of ICT /Physical/Infrastructure / Instrumentation is taken by Principal, HOD's, Faculties with the support of the management to upgrade the ICT /Physical/Infrastructure / Instrumentation facilities. T& P committee maintains the records of training and placements provided by the institution every year. The committee also takes the responsibility of arranging the campus pool/drive, internship programmes and MOU's. Institution follows the Admission process given by the CET Cell of Maharashtra government

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/Strategic-planning-.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc

Institute follows all effective and efficient administrative and appointment policies, procedures and service rules. Policy documents are framed under the guidance of the governing body with the guidelines given by the government of Maharashtra (followed timely).

Leading educationalists and representatives from various fields participate in framing the sustainable administrative set up, service rules and procedure thereof.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/2.-ORGANIZATION-STRUCTURE.pdf
Link to Organogram of the institution webpage	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/2.-ORGANIZATION-STRUCTURE.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution has provided certain welfare measures for teaching and non- teaching members for their overall support. SIPS offers various schemes like

- EPF

- Sandip Employees co-operative credit society
- Gratuity
- Leave policies (Sick leave, Maternity Leave, Paternity Leave, Marriage Leave, Medical leave)
- Financial Support on request for special issues
- Transport facility

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/transportation-facility/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

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A good performance management system works towards the improvement of the overall organisational performance of teams and individuals for ensuring the achievements of the overall organisational vision

and mission. Institute is following the Performance Based Appraisal System (PBAS). In this scheme, the performance is classified into three categories

1. Teaching, Learning and Evaluation related activities
2. Co-Curricular, Extension and Professional Development related activities
3. Research Publications and Academic Contributions

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/Appraisal-Form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute conducts Internal and External Financial audit every year to ensure financial compliance. Internal audit is conducted by the parent body of Sandip Foundation. It is conducted twice a year. Financial compliance report of internal audit is submitted to Managing Trustee of Sandip Foundation. The institution is having qualified practicing Chartered Accountant as an auditor. Finalization of account is completed in June and audited statement is prepared in July

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development. Institutional budget is prepared by Accounts department every year taking into consideration of recurring and non-recurring expenditures. Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. All coordinators of different cells are instructed to submit their budget to Account office. All the major financial decisions are taken by the principal and Accounts department with Management of college. As and when urgent requirements arise it is given after sanctioned revived from accounts office.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/PROCESS-FLOW-CHART-FOR-PURCHASE.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education over all the growth of the institution. It has contributed towards

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- Quality of academic and research programmes
- Equitable access to social activities through (NSS) arranging camps, health awareness programs, plantation drive
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Arranging/participation in workshops/conference/FDP's/Seminars etc
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/igac-meeting/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. The primary task of the IQAC is to develop a system for conscious, consistent and catalytic improvement

in overall performance of the Institution. Based on feedback from the students, parents and other stake holders of the college, various innovative activities and reforms were introduced. Few incremental improvement suggested by IQAC are

- Participation in NIRF
- Going for ISO certification
- Increasing number of green initiatives
- Conduction of seminars/workshops and training programs for faculties, students and non teaching staff.
- To improve the number of placements by arranging more placement drives or campus pool
- Arranging expert guidance session for higher studies abroad
- Arranging lecture sessions to crack competitive exams
- Arranging experts from the industries to train the students and faculties to fill the gap between institute and industry
- To arrange collaboration/MOU at national and international level for student/faculty exchange programs and research facilities
- Measure to implement NEP-2020

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/igac-meeting/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sips.sandipfoundation.org/wp-content/uploads/2022/09/NAAC-AQAR-REPORT-2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In promoting gender equity Institution has taken following measures

1. **Safety and security:** 24 hour, 365-day service , Vigilance & monitoring of sensitive location ,Full-time patrols the campus,Intercom service , Bouncers and security guards. CCTV surveillance, College Committee Against Sexual Harassment and Complaint Redressal Committee Health facilities such as campus physician & lady doctor for girls, first aid & 24 hour ambulance service, Fire alarm system with fire extinguishers, Timely and flexible public transport services. All students fill up anti-ragging form at the beginning of the academic year to exercise empathy and create respect for all on the campus.
2. **Counseling:** Faculties are assigned as mentors and student counselors for every student group containing 20 students each. Female faculty members are integral part of the administrative and academic committees
3. **Common room:** Both Girls' and Boys' are provided with spacious, furnished and ventilated common rooms with magazines and newspapers.
4. **Day care center for young children:** Centralized facility of day care center for young children is available in our institute

File Description	Documents
Annual gender sensitization action plan	https://sips.sandipfoundation.org/wp-content/uploads/2023/05/Annual-Gender-Sensitization-Action-Plan-2022.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sips.sandipfoundation.org/women-safety-and-security/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SIPS does not use any radioactive materials/wastes, biomedical wastes

- The solid waste is properly disposed by project department of Sandip Foundation.
- Canteen waste is sent to NMC for disposal.
- Separate dust-bins are provided for collecting biodegradable and non-biodegradable wastes.
- Modern tools and machines are used for cleaning purpose.
- Students are guided to dilute the reaction mixtures well before they throw it in the drain.
- Fuming chambers are provided in chemistry laboratory for proper disposal of hazardous fume.
- Regular activities are monitored digitally and through mail and ERP, .
- A sewage treatment plant of 3.5 millions of liter capacity is

being installed in campus through which recycled water will be used for gardening & flushing.

- Efficient plumbing and drainage systems exist on the campus.
- Regular checking of water leakage is done to rectify leakages.
- All plumbing maintenance work schedule includes two days in a week for lab, water cooler & toilet block checking & repairing.
- E-waste in the institute consists of non-working computers, monitors and printers.

MOU with vendors with a tag of Buy-back policy will be the next move to take care of the e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. Students are taking admissions from various parts of India. We celebrate different festivals together and wish each other to maintain the religious, social and communal harmony. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show to represent the different states, religions and cultures which helps to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Green Initiative has been taken, every year, by planting of trees on road side that resulted in the eco friendly environment of roads. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day. 'Samvidhan Divas' by staff and students. SIPS organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights

of the Indian citizens. Organizing Annual Competitions on various contemporary legal issues have widened their cognitive space. The institution holds the credit in organizing various forms of legal aid and legal awareness camps to recognize the roles and responsibilities as an individual level.

Constitutional Obligations: Institution organizes student centric activities like paper, poster & essay competition, which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship. Some of the programs conducted during the year are Patient counseling, covid-19-vaccination and celebrated word pharmacists day (online).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sips.sandipfoundation.org/events/#1675055967346-2224872c-d86c
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Every year SIPS celebrates National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with pomp and gaiety by hoisting the national tricolour in the Campus. A SIP organizes the Teacher's day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices

Title of the practice

1. Harmonious development of the students
2. Mentoring System

Objectives: Overall development of the students by improving their theoretical and practical knowledge by conducting curricular and extracurricular activities and extension activities. To nurture the students for their overall development and enhance carrier opportunities, students are provided with mentoring/tutoring facilities.

Expected outcome: It will improve the performance of student along

with over all development in his behavior, skill, attitude, health of student. It will increase the access of student's better placement opportunities. Enhanced satisfaction level among students.

Practice-: Students have freedom to operate all the equipments. Industrial visits, workshops Soft skill training, Social activities will be arranged.

Evidence of successes: Students get excelled in technical skills and competence. Many of our undergraduate students have taken up post-graduation to pursue the research further. Industrial visit helps the students clearly understand the concepts that they learn in theory.

Problems encountered: Sometimes it is difficult to coordinate with all the students and students will not explain their problems openly and completely

Resources required: Finance is the major resource required which the institute sometimes cannot afford. Sometimes need to take the help of experts and parents

File Description	Documents
Best practices in the Institutional website	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Best-practices.pdf
Any other relevant information	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Best-practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Social consciousness and community engagement

Eco-consciousness and eco-friendly practices:

The college has been maintaining greenery with lawns, shrubs and trees for keeping carbon neutrality stable. Sprinkler irrigation system is used, Motivational slogans are displayed Students are made aware about environmental conservation through the subject of environmental science & by arranging environmental tours.

Helping hand- Medical emergency help

SIPS provide emergency medical help for students, staff and to the public. We provide help for blood donation on request in emergency cases. Institute arranges health check up camp blood donation camp, patient counselling, arranges swatch bharat abhiyan campaign and also provides basic medicines and counseling to the nearby village with the help of primary health care centre.

Community Awareness for prevention of tobacco and alcohol consumption

We initiated prevention and awareness programs which may help the public to reduce/stop the consumption of alcohol and tobacco and pan masala, Gutakha, and drugs.

Carrier Guidance: SIPS arranges carrier guidance programs for the students by experts from various fields which helps the seekers to choose and excel in their carrier in the field of interest like quality contro/assurance, , pharmacovigilence, higher studies, overseas studies, production, clinical field, pharmacist, regulatory affairs, government/public service and other related areas.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure the effective curriculum delivery SIPS has implemented a well planned documented process

- SIPS follows the curriculum and academic calendar given by affiliating university-Savitribai Phule Pune University, Pune, Maharashtra, which will be displayed in the website and on the institution notice board for the information to the faculties, students and stake holder and others
- Before the commencement of the academic year, subjects and workload are allotted to the teachers including individual portfolio by Academic In-charge after conducting all faculty meeting headed by Principal
- Each subject in-charge will provide their teaching plan within two to three days to the academic in charge
- Each faculty will provide individual action plans for the each semester/academic which includes conduction of co-curricular and extracurricular activities
- IQAC will provide its action plan for the upcoming academic year
- Feedback from the students will be taken by academic in-charge and principal at frequent intervals regarding syllabus completion and other curricula issues, will be analysed and appropriate action will taken to correct the issues
- Syllabus completion report and execution of duties is reviewed at frequent intervals by the Principal and also by IQAC.
- Suggestions will be provided by principal/IQAC and asked to implement for the further improvement

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/Course-Plan-2021-22-B.Pharm_.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Institution adheres to the academic calendar framed by the affiliating university (SPPU)
- Before the commencement of new academic session, staff and students are made aware of academic calendar by displaying the academic calendar on college website, sending SMS and by displaying on the college notice board
- Institution frames its academic shedule within the framework of SPPU academic calendar
- All the internal exams and end exams including practical are conducted as per SPPU
- Continuous internal evaluation is carried out by internal theory exams, regular practical classes, assignemtns, seminars, viva-voce, particiapation in curricular and extracurricular/cocurricular activitites

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/05/Examination.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
1	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
10	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
390	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SIPS integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through curricular, co-curricular and extracurricular activities. Institute follows the curriculum framed by SPPU. Our institute has taken few additional steps within the university limits to integrate cross cutting issues into the curriculum by conducting several programs for male and females, like health check up camps, seminar on women awareness, poster presentations, save girl child campaign, general seminar on laws pertaining to women and men, classes on gender issues during induction program. NSS team will organize extension activities on plantation and conducts programs on environment and sustainability and engages in cleaning of nearby village, conducted swachh bharat abhiyan and blood donation camp. Seminars are organized to give awareness on Human values and Professional ethics. Days of national importance are celebrated in the institution. Awareness programs like AIDS awareness, voter's awareness, road safety awareness are conducted. The subject Environmental science is included in 2nd year B.Pharm syllabus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

262

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Report-of-Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sips.sandipfoundation.org/curriculum-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

130

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

51

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners

and slow learners

Students enrolled in various disciplines are identified as slow and advanced learners based on their marks. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The mentors of the respective classes extend valid support in classifying the students with reports based on observation and class tests. Moreover, the wide range of continuous assessment components that includes, assignments, seminars and group discussions, class tests, projects, viva-voce examinations and attendance, enable effective assessment of learning levels of students.

Strategies adopted for slow learners

1. Daily revision of last lectures is taken with an aim to improve the academic performance. This practice helps struggling learners to improve subject knowledge and helps them catch up into their peers.
2. Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.

Strategies for the advanced learners

1. Students are motivated to participate in extra-curricular activities, exhibitions and cultural competitions
2. Students, who secured Ranks in the University Examination, are honoured on these events.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/Catering-to-Students-Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
532	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

- Well-equipped laboratories, ICT enabled multimedia class rooms are provided for enhancing learning experience.
- Students are motivated to give seminars on various topics of their interest to different class groups.
- Faculty takes efforts to encourage self study, learning beyond syllabus and e-learning. Research projects are provided for student's participation and to increase technical ability and experimental learning.
- Guidance from industry and academic experts is provided for problem solving methodologies and research projects.
- Latest knowledge about advancements, students were assigned with industrial training of minimum one month period.
- Industry-institute linkage is strengthened to bridge the gap between curriculum and industry requirements. This enables them to have enhancement in learning experiences

Participative Learning:

- Students prefer group study for easy and better understanding of the topic and learning through ICT.
- Institute provides an interactive learning environment to students with all possible ICT support.
- Student's involvement in co-curricular and extra-curricular activities helps them to develop leadership qualities and team spirit.
- Students are motivated to attend workshop, seminar and State /National level conferences.

Problem Solving Methodologies:

- Involvement of students and faculty in solving the problems with research orientation on advance topics.
- Faculty makes use of case study model to better understand problem solving.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://sips.sandipfoundation.org/photo-gallery/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Entire campus is having Wi-Fi facility to make available resources. Many classrooms are equipped with LCD projection system; Screens and Green Boards. Students are using online public Access Catalogue which includes Bibliography, E - Journals, E - Books, E-Databases. In addition to chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools such as PPT, Video clippings, Audiosystem, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops on latest methods such as simulations etc. Recording of video lectures is made available to students for long term Learning and future referencing. Student's are counseled with the help of Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
115.3	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The SPPU, to which our college is affiliated, has introduced the following reforms.</p> <p>The University has introduced bar-coding in place of manual coding before evaluation of the annual examination answer scripts. Online question paper system is introduced. The question papers are downloaded half an hour before the commencement of the examination. Appointment of Special observers by the University on all the theory examination days. The examination branch at the college ensures the effective implementation of these reforms. The institution follows the evaluation process as defined by the University. The University has initiated various reforms in the last couple of years. Undergraduate Level: As per University Rules three sessional examinations are conducted and averages of best two performances are taken into consideration. From the academic year 2013-14, Semester pattern has been introduced for</p>	

the B. Pharm course. Post Graduate Level: As per the University Rules and Regulations, the institute has implemented Credit and grading Semester System in Post Graduate Courses from academic year 2013-14. Evaluation scheme includes an In semester assessment like Assignments, Seminars, Quizzes, Viva, Openbook test and sessional examination and End semester assessment

File Description	Documents
Any additional information	View File
Link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Course-Structure-of-B.Pharm-w.e.f.-2019-2020.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal sessional examination

- The respective subject in charge evaluates the answer sheets within specified period which are shown to students during which, subject teacher explains marking system and how the answer sheets are evaluated and what are the expected answers.
- Any query from the concerned student is sorted out by the subject teacher. In case the student is not satisfied with the concerned teacher, examination committee examines case in detail and take suitable action if required.
- Furthermore, any grievances related to online examination application, discrepancies of any sort related to examination, etc are resolved by the committee in time bound period. For the supplementary exam, students are allowed to improve their internal marks by appearing for improvement sessional exam. The objections/queries raised by students are solved by principal, CEO and Senior faculty.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sips.sandipfoundation.org/about-sips/committees/#1663306231651-d4911c3c-2042

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The college has clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes and Learning Outcomes.
- The Vision and Mission statements are displayed on the college website, college entrance and in attendance cum assessment record of individual staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sips.sandipfoundation.org/po-pso-co/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators through a continuous evaluation process.
- Internal evaluation is done by giving assignments internal tests, viva voce, surprise tests, open book tests, quiz, projects etc. in order to assess the course outcomes
- External evaluation Is done by end semester university examination (Theory and Practical)
- Institutes measures programme outcomes based on the course attainment level fixed by the programme.
- Internal Assessment: The Internal Assessment constitutes 25% weight age of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programme Outcomes of the respective courses.
- Additionally, internal/class tests, quiz, viva etc. are

conducted repeatedly in a semester to judge the performance of students on a regular basis.

- **Practical Assessment/ External Assessment:** It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical records.

Evaluation of programme outcomes: Programme outcomes are evaluated by

- **Result Analysis:** At the end of each semester, result analysis of each course is carried graphically to evaluate specific programme outcomes
- **Number of Placements**
- **Number of Projects, Internships, field works**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sips.sandipfoundation.org/po-pso-co/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

151

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/results.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Student-Satisfactory-Survey-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

150000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sandip institute of pharmaceutical sciences has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

Our institute provides enriching ecosystem for inculcating research and innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programmes, seminars, workshops, skill based courses and research publications for creation and transfer of knowledge.

The initiatives taken are as follows:

- College has created seed money for undertaking research projects for teachers and students.
- There is a research committee at college level for making policy related to research and innovation.
- There is an Innovation & Incubation Cell created (As per norms of Centre for innovation, incubation and Linkages at SPPU), IPR and Entrepreneurship cell formed in the year
- The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, Digital library- delnet, and plagiarism software support.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/incubation-center/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	https://sips.sandipfoundation.org/research-papers-reviews/#
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

49

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4.1 - Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme . Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/events/#1675055967346-2224872c-d86c
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

345

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1.1 - The Institution has adequate infrastructure and physical facilities for Teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has all physical infrastructural facilities that support and facilitate teaching learning process

- The Institute has established its own independent building as per AICTE and PCI norms, with the well-equipped laboratories, classrooms, seminar hall, administrative office room, board room, library, reading room, play grounds for outdoor & indoor games, gymnasium, tutorial rooms, faculty room, cafeteria, wash rooms, common room for boys & girls, 24x7 ambulance facility in case of emergency, computer lab, museum, Wi-Fi facility, stationary store & reprography area and hostel facilities for students to ease and smooth conduction of various academic, curricular, extracurricular, research and training and perturbation activities associated with the teaching and learning processes.
- Faculties are using ICT tools like, online teaching, google class rooms, video classes etc., for teaching the students
- Institute has state of the art laboratories which are equipped with sophisticated instruments to conduct practical's and research work
- The classrooms (04) are equipped with LCD projectors and Internet facilities for efficient teaching and learning process.
- Institute's library (digital) is provided with sufficient

volume and title of books per department. OPAC helps to search the status of the book.

Institute provides digital library to get access to e-books, e-journals and e- Learning resources

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/photo-gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- Institute has adequate facilities in the campus for outdoor sports like cricket , football, Volleyball
- Cricket ground-
- Football ground-
- Volley ball ground-
- Institute has adequate facilities to conduct indoor games like
- Table Tennis (TT), Chess, and Carom.
- Institution has all the necessary sports equipments in adequate number.
- Institute has also made provision for green gym and facilities for practicing Yoga and meditation
- Institute has made provision for centralize gymnasium with ultra-modern equipment's and accessories.
- Institute has made provision for all cultural activities that are conducted at the institute level & in centralize amphitheater with more than 5,000 capacities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/facility/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**13**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/photo-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****2,19,31,371**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Sandip Institute of Pharmaceutical Sciences (SIPS) Central Library is established in 2011. The library has developed an excellent collection of books, journals, magazines, newspapers. Library with reading room is located on the second floor, having total area of 218.72 m². Library has very wide rich collection of more than 5015 books these include handbooks, dictionaries, standard reference books, quality textbooks. The collection has been classified as per the Dewey Decimal Classification (DDC)

system and arranged according to the Subject wise. The library has open access i.e. the students are allowed to enter the book stack and choose. The students can also avail of the reading room facility, which has a seating capacity of around 100 students. Library uses KOHA (Library automation) software, along with barcode technology. Library has taken membership of National Digital Library (NDL) and DELNET Database

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sips.sandipfoundation.org/library-committee/library-services/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

176069

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are different digital technological facilities available in the college. A well-equipped computer lab is also functioning in the college. The students of the college are access to the computer lab.

There is an access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. Anti-virus is regularly installed in computer. CCTV is installed in every classroom. Intercom Facility: The campus is well connected with a well-planned Telecom Network with intercom facilities is provided.

Four additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/photo-gallery/

4.3.2 - Number of Computers

116	
File Description	Documents
Upload any additional information	View File
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
21,74,437	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The institute has established its own policies and modus operandi to create & upgrade the infrastructure as per norms of AICTE & PCI. The Policies regarding the infrastructure requirements are planned accordingly. The following guidelines are followed to finalize the purchase procedure: Requirement raised by lab in</p>	

charge according to syllabus of the subject. Requirement is forwarded to the HOD for verification & further processing. After verification by HOD it is forwarded to Principal of the institute & then finally to purchase committee. Purchase committee would invite quotations from registered vendors. Registered vendors will email quotations to registered Email ID at Head Office. Head Office will forward quotations to concern purchase committee. Purchase committee then would prepare comparative analysis sheet & do rate negotiations and prepare the final analysis sheet. This sheet will then be presented to Chairman for final approval. After approval PO will be raised by HOD. Then it is send to Chairman for final approval on PO. The approved PO then forwarded to purchase committee. The PO then forwarded to the finalized approved vendor after negotiation & finally material is order in stipulated period.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sips.sandipfoundation.org/library-committee/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

488

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/Guest-lecture-on-%E2%80%98Soft-Skill-in-Professional-Development.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

481

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

481

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

91

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other cocurricular & Extra-curricular activities, as per the directives of teaching faculty. Meetings of this committee are organized in regular intervals for the discussion on various issues. College women development cell also includes female students to represent grievances of girl students of the college. SIPS provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become competent managers in future by learning all the skills

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/about-sips/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SIPS and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. SIPS alumni are currently working at various positions all over the globe and proving guidance and help in all spheres of profession..Our Alumni Association organizes:1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students.2. Some of our alumni are entrepreneur; they share their knowledge and expertise with the students. 3. Alumni Association helps to organize educational and industrial visits for the students.4. Alumni Association provides information about the job opportunities available in their fields.5. Our Alumni Association motivates the students for research activities.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year

A. ? 5Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>6.1.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution</p> <p>The Governing Council (GC) is the apex body constituted to supervise and administer the various Institutional activities. The GC comprises of the founder members, eminent administrators from reputed organizations, industry representatives and senior faculty members of the institute. The GO is directing the institute in a progressive path towards achieving the vision of the institute, since its inception. The perspective plan for the growth and expansion of the institution, review of the progress, approval of annual budget and expenditure is encompassed by the Governing Council. The governing council meeting is held at least once every year. The College ensures decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stake holders. The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Dean-Academic, Dean-Research, IQAC Co-ordinator, Controller of Examinations, Heads of various Departments, Office Superintendent and Coordinator of various cells. Students also participate in the governance of the Institution through representation of Student Council and other committees. The Student Council acts as an interface between the administration and the students in curricular and extracurricular endeavours responsibly. This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College and achieving the institute vision effectively.</p>	

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/about-sips/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the regulations and academic curriculum prescribed by PCI, CET cell Maharashtra and SPPU, Pune. All the departments of the institute are monitored under the direct supervision of principal followed by departmental heads. Faculty members are monitored under the guidance of HOD's of the particular department. The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose, different committees have been constituted in the institute, which has been entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students and the institute. A number of committees have been constituted to run the institute properly and smoothly. Senior faculty members are heading the respective committees. Principal along with the faculty and the staff are being involved in process of decision making and its implementation.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/about-sips/committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution follows the curriculum framed by PCI/SPPU. Academic Calendar and workload distribution is prepared by Head of departments. Teaching Plan and Course completion report is submitted by individual faculty which is analysed by HOD and IQAC. Student's feedback is collected and analysed to verify the same. Institutional Examination committee takes responsibility of conducting all the exams with the help of faculty members until the announcement of results and further process. Academic research committee is given the responsibility to look after R&D activities' of the institution. Monthly reports are collected by the committee I/C from all the faculties. Institution Library committee takes the responsibility for progress of library along with librarian. Subscription of Periodicals/Journals/text books/reference books/newspapers/magazines etc is taken care by the committee. Responsibility of ICT /Physical/Infrastructure / Instrumentation is taken by Principal, HOD's, Faculties with the support of the management to upgrade the ICT /Physical/Infrastructure / Instrumentation facilities. T& P committee maintains the records of training and placements provided by the institution every year. The committee also takes the responsibility of arranging the campus pool/drive, internship programmes and MOU's. Institution follows the Admission process given by the CET Cell of Maharashtra government

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2023/04/Strategic-planning-.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc

Institute follows all effective and efficient administrative and appointment policies, procedures and service rules. Policy documents are framed under the guidance of the governing body

with the guidelines given by the government of Maharashtra (followed timely). Leading educationalists and representatives from various fields participate in framing the sustainable administrative set up, service rules and procedure thereof.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/2.-ORGANIZATION-STRUCTURE.pdf
Link to Organogram of the institution webpage	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/2.-ORGANIZATION-STRUCTURE.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution has provided certain welfare measures for teaching and non- teaching members for their overall support. SIPS offers various schemes like

- EPF
- Sandip Employees co-operative credit society
- Gratuity
- Leave policies (Sick leave, Maternity Leave, Paternity Leave, Marriage Leave, Medical leave)
- Financial Support on request for special issues
- Transport facility

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/transportation-facility/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance management system works towards the

improvement of the overall organisational performance of teams and individuals for ensuring the achievements of the overall organisational vision and mission. Institute is following the Performance Based Appraisal System (PBAS). In this scheme, the performance is classified into three categories

1. Teaching, Learning and Evaluation related activities
2. Co-Curricular, Extension and Professional Development related activities
3. Research Publications and Academic Contributions

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/Appraisal-Form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute conducts Internal and External Financial audit every year to ensure financial compliance. Internal audit is conducted by the parent body of Sandip Foundation. It is conducted twice a year. Financial compliance report of internal audit is submitted to Managing Trustee of Sandip Foundation. The institution is having qualified practicing Chartered Accountant as an auditor. Finalization of account is completed in June and audited statement is prepared in July

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development. Institutional budget is prepared by Accounts department every year taking into consideration of recurring and non-recurring expenditures. Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. All coordinators of different cells are instructed to submit their budget to Account office. All the major financial decisions are taken by the principal and Accounts department with Management of college. As and when urgent requirements arise it is given after sanctioned revived from accounts office.

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/wp-content/uploads/2022/08/PROCESS-FLOW-CHART-FOR-PURCHASE.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education over all the growth of the institution. It has contributed towards

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- Quality of academic and research programmes
- Equitable access to social activities through (NSS) arranging camps, health awareness programs, plantation drive
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Arranging/participation in workshops/conference/FDP's/Seminars etc
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/iqac-meeting/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. The primary task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institution. Based on feedback from the students, parents and other stake holders of the college, various innovative activities and reforms were introduced. Few incremental improvement suggested by IQAC are

- Participation in NIRF
- Going for ISO certification
- Increasing number of green initiatives
- Conduction of seminars/workshops and training programs for faculties, students and non teaching staff.
- To improve the number of placements by arranging more placement drives or campus pool
- Arranging expert guidance session for higher studies abroad
- Arranging lecture sessions to crack competitive exams
- Arranging experts from the industries to train the students and faculties to fill the gap between institute and industry
- To arrange collaboration/MOU at national and international level for student/faculty exchange programs and research facilities
- Measure to implement NEP-2020

File Description	Documents
Paste link for additional information	https://sips.sandipfoundation.org/iqac-meeting/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sips.sandipfoundation.org/wp-content/uploads/2022/09/NAAC-AQAR-REPORT-2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In promoting gender equity Institution has taken following measures

1. **Safety and security:** 24 hour, 365-day service , Vigilance & monitoring of sensitive location ,Full-time patrols the campus,Intercom service , Bouncers and security guards. CCTV surveillance, College Committee Against Sexual Harassment and Complaint Redressal Committee Health facilities such as campus physician & lady doctor for girls, first aid & 24 hour ambulance service, Fire alarm system with fire extinguishers, Timely and flexible public transport services. All students fill up anti-ragging form at the beginning of the academic year to exercise empathy and create respect for all on the campus.
2. **Counseling:** Faculties are assigned as mentors and student counselors for every student group containing 20 students each. Female faculty members are integral part of the administrative and academic committees
3. **Common room:** Both Girls' and Boys' are provided with spacious, furnished and ventilated common rooms with magazines and newspapers.
4. **Day care center for young children:** Centralized facility of day care center for young children is available in our

institute

File Description	Documents
Annual gender sensitization action plan	https://sips.sandipfoundation.org/wp-content/uploads/2023/05/Annual-Gender-Sensitization-Action-Plan-2022.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sips.sandipfoundation.org/women-safety-and-security/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SIPS does not use any radioactive materials/wastes, biomedical wastes

- **The solid waste is properly disposed by project department of Sandip Foundation.**
- **Canteen waste is sent to NMC for disposal.**
- **Separate dust-bins are provided for collecting biodegradable and non-biodegradable wastes.**
- **Modern tools and machines are used for cleaning purpose.**
- **Students are guided to dilute the reaction mixtures well before they throw it in the drain.**
- **Fuming chambers are provided in chemistry laboratory for proper disposal of hazardous fume.**
- **Regular activities are monitored digitally and through mail**

and ERP, .

- A sewage treatment plant of 3.5 millions of liter capacity is being installed in campus through which recycled water will be used for gardening & flushing.
- Efficient plumbing and drainage systems exist on the campus.
- Regular checking of water leakage is done to rectify leakages.
- All plumbing maintenance work schedule includes two days in a week for lab, water cooler & toilet block checking & repairing.
- E-waste in the institute consists of non-working computers, monitors and printers.

MOU with vendors with a tag of Buy-back policy will be the next move to take care of the e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

A. Any 4 or All of the above

3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. Students are taking admissions from various parts of India. We celebrate different festivals together and wish each other to maintain the religious, social and communal harmony. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show to represent the different states, religions and cultures which helps to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Green Initiative has been taken, every year, by planting of trees on road side that resulted in the eco friendly environment of roads. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day. 'Samvidhan Divas' by staff

and students. SIPS organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. Organizing Annual Competitions on various contemporary legal issues have widened their cognitive space. The institution holds the credit in organizing various forms of legal aid and legal awareness camps to recognize the roles and responsibilities as an individual level.

Constitutional Obligations: Institution organizes student centric activities like paper, poster & essay competition, which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship. Some of the programs conducted during the year are Patient counseling, covid-19-vaccination and celebrated word pharmacists day (online).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sips.sandipfoundation.org/events/#1675055967346-2224872c-d86c
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Every year SIPS celebrates National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with pomp and gaiety by hoisting the national tricolour in the Campus. A SIP organizes the Teacher's day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices

Title of the practice

1. Harmonious development of the students
2. Mentoring System

Objectives: Overall development of the students by improving their theoretical and practical knowledge by conducting curricular and extracurricular activities and extension activities. To nurture the students for their overall development and enhance carrier opportunities, students are provided with mentoring/tutoring facilities.

Expected outcome: It will improve the performance of student along with over all development in his behavior, skill, attitude, health of student. It will increase the access of student's better placement opportunities. Enhanced satisfaction level among students.

Practice-: Students have freedom to operate all the equipments. Industrial visits, workshops Soft skill training, Social activities will be arranged.

Evidence of successes: Students get excelled in technical skills and competence. Many of our undergraduate students have taken up post-graduation to pursue the research further. Industrial visit helps the students clearly understand the concepts that they learn in theory.

Problems encountered: Sometimes it is difficult to coordinate with all the students and students will not explain their problems openly and completely

Resources required: Finance is the major resource required which the institute sometimes cannot afford. Sometimes need to take the help of experts and parents

File Description	Documents
Best practices in the Institutional website	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Best-practices.pdf
Any other relevant information	https://sips.sandipfoundation.org/wp-content/uploads/2021/06/Best-practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Social consciousness and community engagement

Eco-consciousness and eco-friendly practices:

The college has been maintaining greenery with lawns, shrubs and trees for keeping carbon neutrality stable. Sprinkler irrigation system is used, Motivational slogans are displayed Students are made aware about environmental conservation through the subject of environmental science & by arranging environmental tours.

Helping hand- Medical emergency help

SIPS provide emergency medical help for students, staff and to the public. We provide help for blood donation on request in emergency cases. Institute arranges health check up camp blood donation camp, patient counselling, arranges swatch bharat abhiyan campaign and also provides basic medicines and counseling to the nearby village with the help of primary health care centre.

Community Awareness for prevention of tobacco and alcohol consumption

We initiated prevention and awareness programs which may help the public to reduce/stop the consumption of alcohol and tobacco and pan masala, Gutakha, and drugs.

Carrier Guidance: SIPS arranges carrier guidance programs for the students by experts from various fields which helps the seekers to choose and excel in their carrier in the field of interest like quality contro/assurance, , pharmacovigilence, higher studies, overseas studies, production, clinical field,

pharmacist, regulatory affairs, government/public service and other related areas.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Staff Development

- To organize at least one common skill-development programme per year for the supporting staff.
- To encourage faculty to attend the International, national level seminars and conferences.
- To initiate patents
- To publish the research works in reputed good impact factor journals.
- To apply for research grants to various Government and non government agencies. Teaching-Learning Process
- To attain utilization of digital learning platforms by all teaching faculty
- To register and complete at least 1 FDP / industrial training (not less than 5 days) by all teaching faculty per year.

Co-Curricular Activities

- To organize one National and state level conference every year.
- To conduct remedial classes for national level competitive exams like GPAT, GRE etc

Extracurricular Activities

- To carryout periodically extra-curricular activities through NSS and other Clubs.
- To achieve campus placement for maximum interested candidates.
- RD Industry- Institute Interaction
- To sign MoUs or enter into collaborations with more industries for mutually-beneficial interaction and organize joint programmes.
- To achieve R D grants and revenue generation through

consultancy, training and testing services etc.

- To get NBA accreditation for the UG